

COMMISSION ON AUD
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REPORT ON AGEING OF CASH ADVANCES
 SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
 AS OF DECEMBER 31, 2017

Agency Name: CALBAYOG CITY WATER DISTRICT
 Agency Code: _____

Book No.: _____
 Account Title: _____
 Account Code: _____


Name	Date Cash Advances Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					less than 30 days	31-60 days	61-365 days	Over 1 year	
A ADVANCES FOR SPECIAL PURPOSES									
1 Local Travels									
ABASOLO, ERNESTO JR.	10/8/2015	follow-up and receive final release of PAN-AS Project at LWUA	Check # 40224	22,000.00	-	-	-	22,000.00	
CATADA, ALFREDO C.	1/9/2014	to pick-up chemicals from suppliers PENTON and AMS Chemical Supplies	20965	41,440.00	-	-	-	41,440.00	
COQUILLA, NICANDRO B.	12/6/2012	follow-up deferment loan amortization & reconciliation of loans as per LWUA ledger	29543	11,555.00	-	-	-	11,555.00	
ONDON, SHIENA JHANE M.	9/2/2014	Official entry of CCWD for Search of Miss Anyag 2014	21937	15,000.00	-	-	-	15,000.00	
ROSALES, ESTEBAN	9/9/2002	confer w/ Loan Department personnel (LWUA)	729	1,216.50	-	-	-	1,216.50	
DE LOS REYES, ARGIE	6/7/2017	To conduct CCWD officers & Employees	830450	800.00	-	-	800.00	-	
RICAFORT, RAYMUND RANDY L.	10/25/2017	purchase of various materials for mits L300 w/ plate # SIT-140	774482	7,000.00	-	-	7,000.00	-	
MA. TERESA G. YGRUBAY	12/15/2017	cash advance for incidental expenses of CCWD christmas party	899943	30,000.00	30,000.00	-	-	-	
2 Foreign Travel									
3 Special Activities/Projects									
B ADVANCES TO REGULAR									
Disbursing Officers									
1 Payroll									
MA. TERESA G. YGRUBAY	12/20/2017	Advances for Payroll for refund of taxes withheld for taxable year 2017	899947	2,006.64	2,006.64	-	-	-	
MA. TERESA G. YGRUBAY	12/28/2017	Advaces for Payroll for Economic Assistance of CCWD permanent and casual employees for FY 2017	899965	2,000,000.00	2,000,000.00	-	-	-	
MA. TERESA G. YGRUBAY	12/29/2017	Advances for payroll of wages for casual and job order employees for the period of December 16-28, 2017	899976	175,512.65	175,512.65	-	-	-	
2 Seminar/ Conference Expenses									
ABASOLO, ERNESTO JR.	1/27/2016	attend PAWD 37th National Convention	373749	65,000.00	-	-	-	65,000.00	
COQUILLA, NICANDRO B.	5/13/2008	Attend 30th annual national convention of GACPA	8946	23,589.00	-	-	-	23,589.00	

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AS OF DECEMBER 31, 2017**

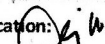
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RICAFORT, RAYMUND RANDY L.	5/27/2016	attend the seminar on Property & Supply Management System	774482	4,780.00	-	-	-	4,780.00	
ROSALADO, MERLA A.	3/27/2013	attend Basic Policy Maker's Seminar	29859	17,110.00	-	-	-	17,110.00	
SUMAGANG, ROSELA C.	9/20/2016	attend Strategic Human Resource Management (SHRM)	799744	7,320.00	-	-	-	7,320.00	
SUMAGANG, ROSELA C.	12/7/2017	attend PCHRM conference, Samar Provincial Council of Human Resource Management Practit	899918	3,240.00	3,240.00	-	-	-	
ESPIÑA, EDGARDO B	6/3/2017	To attend PICE Inc 2017 National Mid-Year Convention	830442	19,900.00	-	-	19,900.00	-	
ESPIÑA, EDGARDO B	10/23/2017	attend National Sewerage Septage Management Program (NSSMP)	830873	3,240.00	-	-	3,240.00	-	
TAN, RODOLFO A.	6/3/2017	To attend PICE Inc 2017 National Mid-Year Convention	830441	19,900.00	-	-	19,900.00	-	
TAN, RODOLFO A.	3/28/2017	To attend the Eastern Visayas Regional HRMP	830220	10,310.00	-	-	10,310.00	-	
DOYDORA , AMBROPITA A.	11/7/2017	attend 1st training/orientation on the Omnibus Rules on Appointments	830928	3,240.00	-	3,240.00	-	-	
SAPINIT, MA. CRISPINA Y.	11/7/2017	attend 1st training/orientation on the Omnibus Rules on Appointments	830929	3,240.00	-	3,240.00	-	-	
TOTAL				2,487,399.79	2,210,759.29	6,480.00	61,150.00	209,010.50	

Certified Correct by: 
NICANDRO B. COQUILLA
OIC - Finance Services Department

Approved by: 
EDITHA YRIGAN, MPM
General Manager

For further verification: 
TEODORA O. PELOTOS
COA Audit Team Leader

Date Submitted: _____

Note: This Report on Ageing of Cash Advances shall be submitted by the agency directly to COA. COA shall report to the IATF of the Agency's compliance with the Ageing of Cash Advances Good Governance condition upon their receipt of the Report.